



BEE CAVE
PUBLIC LIBRARY

Bee Cave Public Library Community Bulletin Board Policy

The primary purpose of the bulletin board in the Library foyer is for the limited, temporary display of information to library users about events or services of a cultural, educational, or community service nature.

Due to limited space, priority will be given to the Library, Library support groups, the City of Bee Cave and surrounding communities, tax-supported organizations, and non-profit educational, cultural, and charitable organizations. Other announcements, including those of a commercial nature by a for-profit organization, will receive the lowest priority.

All items must be approved by the Library staff and must meet generally accepted community standards, and existing laws regarding obscenity, libel, defamation of character, and invasion of privacy.

The name and contact information of the group sponsoring or benefiting from the posting must be clearly displayed.

In general, announcements of events will be posted up to one month before the event. Notices of a general nature that do not advertise a specific date or event will be removed after eight weeks or when space for other announcements runs out, whichever comes first. Very large posters may be rejected because of space limitations. Items cannot be returned to the owner once removed from the board and the Library does not assume responsibility for materials damaged or stolen.

This policy is not to be interpreted in any way to establish a specific public forum at the Library and is created for the benefit of the city itself and not individual members or groups of the public.

No display shall ever be permitted to interfere with the orderly activity of government service in the Library. Should a display cause or result in an interference in any manner with the orderly function of government service in the Library, the display may be removed immediately.

Acceptance of materials for display does not imply the Library's endorsement of a group or organization, its policies, or beliefs.

Approved by Bee Cave City Council, 3/26/2024